

Hello Camp Families,

We want to thank you for joining us at Winding Trails Summer Day Camp for our 75<sup>th</sup> season of camp. Camp is off to a great start for your camper(s) and our staff. We wanted to reach out to you today to give you some essential information about camper drop-off and end of the day pick-up of campers.

**Camper Drop Off:**

Camper drop begins at 8:45am each morning. You may not drop off a camper earlier than 8:45 as our staff is not in place until that time. If you arrive earlier than that you must wait at the yellow chain for our staff to start the drop-off process.

If you are signed up for the Early Program you should be dropping off prior to 8:30am. If you do not arrive by that time you will need to wait until 8:45am as our Early Program campers and staff will be in the process of getting ready to move to their regular camp groups for the day.

**Early pick up of campers:**

**Early Camper pick-up must be arranged ahead of time.** We must have a note or email prior to Noon to have your camper(s) ready for pick-up. Please make every effort to arrive prior to 2:45pm as you will not be allowed to pick up after that time even if you have already arranged pick-up.

**We cannot have any early pickups after 2:45pm.** At this point campers and counselors are involved in closing activities to start the 3:00pm bus dismissal. Our buses must begin lining up in the circle to accept campers and the parking lot must be cleared to begin our dismissal procedures.

**Camper pick-up:**

***CAMPER PICK up begins at 3:15pm (if you arrive earlier than that you will be waiting to pick up until after buses leave at 3:15.)***

Please understand that we are loading buses first so that they may start their routes. We have multiple moving parts and need to make sure all campers are checked into buses prior to their departure.

With buses leaving prior to the start of camper pickup we do not have the ability for parents to show up at the last minute to pick up a camper who is on the bus. **ANY EARLY PICK-UP NEEDS TO BE ARRANGED prior to 2:45pm.** Once the buses have been checked in and departed Winding Trails pick up must be done at their designated bus stops.

We of course never want to put a camper on the bus that should not be and that it is essential to communicate by email or phone prior to 2:45 to make ANY transportation changes. Please understand, with 625 campers, why we request this to happen. We understand at times there is a need to change transportation, but we request your help in following the procedures we have in place for a smooth process of getting your campers home to you safely.

**When you have your camper(s) in your vehicle:**

Once your camper(s) is delivered to your vehicle we do request that you leave your pickup pass in the window until you exit Winding Trails. Our staff will be checking off your camper(s) as you leave so it is important, they can see the names in your windshield to sign them out of camp.

We also ask that you please stay in line until you have been asked to move forward. At times we will ask you to go around other cars that are waiting but only when directed by our staff. With many moving parts we want to make sure all campers and staff are safe in this process. Please be patient and wait for instructions from our staff.

Thank you again for choosing Winding Trails Summer Day Camp and joining us for the amazing summer we have planned for your camper(s). We look forward to having a fun and safe summer for all our campers and staff! Have a great summer!